

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: July 9, 2020

Call to order: The meeting of the Dodge County Building Committee was called to order by Chairman Dennis Schmidt at 5:00 p.m. on July 9, 2020 in the Auditorium of the Dodge County Administration Building with the following members present: **Dennis Schmidt, Richard Fink, Kevin Burnett, Robert Boelk(via teleconference) and Cathy Houchin**

Roll Call and Non-Committee Member County Board Attendance: There were no non-committee members in attendance.

Also present: Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks Administrative Secretary; Jim Mielke, Dodge County Administrator; Zev Kianovsky, Corporation Counsel

Public Comment: None

Approval of the Minutes of the June 4, 2020 and June 18, 2020 Meeting a motion was made by Richard Fink and seconded by Kevin Burnett. Motion carried.

Caulking Project at the Dodge County Detention Facility copy of schedule was given to the Committee.

July 14, 2020 – Project will go out for Bids

July 21, 2020 – Prebids

July 30, 2020 – Bids are Due

August 6, 2020 – Building Committee

August 18, 2020 – County Board

August 24, 2020 – Commencement

Sprinkler Heads at the Dodge County Detention Facility there are about 650 defective sprinkler heads. Some go off by themselves, others go off and do not dispense water. Rough estimate cost to replace is \$150,000. This will be put in the 2021 CIP.

Air Conditioning Project RFP Schedule for the Dodge County Administration Building a motion was made by Cathy Houchin and seconded by Kevin Burnett to send out RFP for the Air Conditioning Project for the Dodge County Administration Building. Motion carried.

Coil Replacement Project at the Dodge County Administration Building two bids came in. Johnson Controls \$26,500 and Ideal Mechanical \$35,763.28. A motion was made by Robert Boelk and seconded by Kevin Burnett to hire Johnson Controls for the Coil Replacement Project at the Dodge County Administration Building in the amount of \$26,500. Motion carried.

Discuss Farmer Cutting Grass at Henry Dodge Office Building Property Farmer has been cutting the grass for years. Corporation Council will be drawing up a Liability Insurance Agreement so the Farmer can continue to cut the grass

A motion was made by Richard Fink and seconded by Kevin Burnett to convene in closed session at 5:03 p.m.

Before voting on the motion, Chairman Schmidt announced to all present that the purpose of the closed session will be to deliberate the purchasing of public properties, which, because of competitive and bargaining reason, requires a closed session, specifically, a parcel of real estate to which Dodge County Parcel Identification Number 241-1115-2232-004 has been assigned, and which is located at 150 Miller

Street, in the City of Juneau, Wisconsin. The meeting is closed pursuant to Section 19.85 (1) (e) of the Wisconsin Statutes.

A roll was taken. Motion carried by unanimous vote of all member present. There was deliberation concerning the purchasing of public properties, which, because of competitive and bargaining reasons requires a closed session, specifically, a parcel of real estate to which Dodge County Parcel Identification Number 241-1115-2232-004 has been assigned and which is located at 150 Miller Street, in the City of Juneau, Wisconsin.

A motion was made by Cathy Houchin and seconded by Kevin Burnett to reconvene in open session. A roll call was taken. Motion carried by unanimous vote of all members at 5:27 p.m.

Consider, deliberate and take action in respect to the parcel of real estate to which Dodge County Parcel Identification Number 241-1115-2232-004 has been assigned, located at 150 Miller Street, in the City of Juneau, Wisconsin a motion was made by Kevin Burnett and seconded by Richard Fink to send Offer to Purchase to the City of Juneau, and designate Chairman Dennis Schmidt to sign paperwork. Motion carried.

Budget Update budget is looking pretty good. There were additional costs due to the Covid-19 for extra cleaning, and supplies.

Update CIP Preliminary Capital Improvement planned was discussed with the Committee.

Future Agenda Items

Sprinkler Heads at the Dodge County Detention Facility
Update on Offer to Purchase
Update fire alarm panel
Bids for Caulking Project
RFP's
Tour

Determine next meeting Thursday, August 6, 2020 at 5:00 p.m.

Adjournment: There being no further business to come before this Committee, the meeting was adjourned by Chairman Dennis Schmidt at 6:24 p.m.

Respectfully submitted,

Cathy Houchin, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: July 21, 2020

Call to order: The meeting of the Dodge County Building Committee was called to order by Chairman Dennis Schmidt at 6:00 p.m. on July 21, 2020 in the Auditorium of the Dodge County Administration Building with the following members present: **Dennis Schmidt, Richard Fink, Kevin Burnett, Robert Boelk and Cathy Houchin**

Roll Call and Non-Committee Member County Board Attendance: Jeff Berres, County Board

Also present: Russ Freber, Director of Physical Facilities; Barb Brooks Administrative Secretary; Jim Mielke, Dodge County Administrator

Discuss and Take Action to Proceed with Covid-19 Projects two Medical Cells in the Dodge County Jail, and the Air Handler in Dispatch.

Discuss and Take Action to Hire Consultant for Covid-19 Projects a motion was made by Kevin Burnett and seconded by Robert Boelk to hire Angus Young to draw up specifications for the two Covid-19 projects. Motion carried.

Adjournment: There being no further business to come before this Committee, the meeting was adjourned by Chairman Dennis Schmidt at 6:28 p.m.

Respectfully submitted,

Cathy Houchin, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

SECTION 00 41 13
BID FORM

Dodge County Jail Caulking
Bids Due: July 30, 2020 2:00 PM

To: Mr. Russ Freber, Physical Facilities Director
Dodge County
127 East Oak Street
Juneau, WI 53039

We STATE RESTORATION & ENGINEERING (a corporation)
(cross out inapplicable) (a partnership)
(an individual)
of N 57 W 13580 REICHERT AVE MENOMONEE FALLS
Street City
WI 53051 (262) 783-7745
State Zip Code Area Code Telephone No.

hereby agree to execute the proposed Contract specified herein and to furnish all labor and materials required to complete this Project in accordance with the Drawings and Project Manual and other Contract Documents, dated , prepared by Angus-Young Associates, Inc., 555 South River Street, Janesville, Wisconsin 53548-4783.

BID NO. 1 - GENERAL CONSTRUCTION - DRAWINGS AND DIVISIONS 0 - 33 OF THE PROJECT MANUAL

For the sum of FIFTY NINE THOUSAND SIX HUNDRED FIFTY
AND 00/100 Dollars (\$ 59,650.00)

The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Price Form."

Change Order Percentage:

Contractor to provide the cost established by payroll plus fringes, material invoices and equipment costs or rentals to include a percentage of 10 % on the established costs accumulated, to cover overhead and profit. Refer to Section 00 21 13 Instructions to Bidders.

ADDENDUM RECEIPT

We acknowledge receipt of the following Addenda:

Number & date

1 7/22/20

inclusively.

COMMENCEMENT AND SUBSTANTIAL COMPLETION OF CONTRACT WORK

The undersigned agrees, if awarded the Contract, to commence the Contract upon execution of the

**SECTION 00 43 13
BID BOND**

As required by the Owner, no bid shall be received unless accompanied by a certified check or a bid bond equal **10 percent** of the bid payable to the Owner as a guaranty that if the bid is accepted the bidder will execute and file the proper contract and bond within the time limited by the Owner.

Accompanying this proposal is a Bid Bond (Bid Bond or Certified Check) in the amount _____ DOLLARS and _____ CENTS (\$ _____) being **10%** of the bid amount as required by the advertisement for bids.

It is hereby expressly agreed that the Dodge County (OWNER) has the right to reject any and all bids.

Bidders should not add any conditions or qualifying statements to this proposal, or otherwise the proposal may be declared irregular as being not responsive to the Advertisement.

I hereby certify that all statements herein are made on behalf of

STATE RESTORATION & ENGINEERING CO., INC.
(Name of corporation, partnership, or person submitting bid);

- 1) a corporation organized and existing under the laws of the state of WISCONSIN ;
- 2) ~~a partnership consisting of~~ _____ ;
- 3) ~~as an individual trading as~~ _____ ;
of the city of _____ ;
state of _____ ;


(Contractor) PETER A. NICHOLS

NS
(Seal)

END OF SECTION

Bond No. _____

BID BOND

The American Institute of Architects,
AIA Document No. A310 (February, 1970 Edition)

KNOW ALL MEN BY THESE PRESENTS, that we Statz Restoration & Engineering Co., Inc.
N57 W13580 Reichert Avenue
Menomonee Falls, WI 53051

as Principal hereinafter called the Principal, and Old Republic Surety Company
a corporation duly organized under the laws of the state of Wisconsin as Surety, hereinafter called the Surety,
are held and firmly bound unto Dodge County
127 East Oak Street
Juneau, WI 53039

as Obligee, hereinafter called the Obligee, in the sum of Ten Percent (10%) of Principal's Bid

Dollars (\$ _____), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Dodge County Jail Caulking


NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 28th day of July, 2020

Karen M. France
Witness

Statz Restoration & Engineering Co., Inc. NO
Principal (Seal)
By: Peter A. Nichols U.P. Name _____

Kelly School
Witness

Old Republic Surety Company
Surety
By: Terence R. Geszvain Attorney-in-Fact




OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint:

Randy L. Brehmer, Cynthia J. Brehmer, Terence R. Geszvain, Jason A. Braatz, Melissa Babiak

Chris Brehmer, Linda A. Pupp of Butler, WI

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, **(other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, asbestos abatement contract bonds, waste management bonds, hazardous waste remediation bonds or black lung bonds)**, as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 5th day of December, 2019

Karen J. Haffner
Assistant Secretary



OLD REPUBLIC SURETY COMPANY

Alan Pavlic
President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 5th day of December, 2019, personally came before me, Alan Pavlic and Karen J. Haffner, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Kathryn R. Pearson
Notary Public

My Commission Expires: September 28, 2022

(Expiration of notary's commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

24 4544



Signed and sealed at the City of Brookfield, WI this 28th day of July, 2020

Karen J. Haffner
Assistant Secretary

**SECTION 00 43 22
UNIT PRICE FORM**

This form shall be attached to the Bid Form.

1. SECTION 07 92 00 – Joint Sealants: The cost per linear foot of removal of existing joint sealant and installation of new joint sealant.

TEN And 00/100 dollars (\$ 10.00) per unit.

END OF SECTION

agreement, and to complete the Work within the specified completion time.

INSTRUCTIONS TO BIDDERS

The undersigned understands and agrees to comply with and be bound by Section 00 21 13, Instructions to Bidders issued for this Work.

If a Corporation, name the State of Incorporation

Wisconsin

If a Partnership, state full names of all partners.

Firm Name: Hometown Glass & Improvement, Inc.

Area Code & Telephone Number: 920 887 3757

By: 

Notary Seal

Title: PM Est

By: _____

Name: Jeffrey V. Nawicki

Title: _____

Commission Expires: Sep 5, 2022

Dated: 7/30/2020

END OF SECTION

**SECTION 00 43 22
UNIT PRICE FORM**

This form shall be attached to the Bid Form.

1. SECTION 07 92 00 – Joint Sealants: The cost per linear foot of removal of existing joint sealant and installation of new joint sealant.

Four and sixty three cents (\$ 4.63) per unit.

END OF SECTION

**SECTION 00 43 22
UNIT PRICE FORM**

This form shall be attached to the Bid Form.

1. SECTION 07 92 00 – Joint Sealants: The cost per linear foot of removal of existing joint sealant and installation of new joint sealant.

TEA And 00/00 dollars (\$ 10.00) per unit.

END OF SECTION



Bond Number 2442458

Bid Bond

KNOW ALL BY THESE PRESENTS, That We, Hometown Glass & Improvement, Inc. as Principal, and WEST BEND MUTUAL INSURANCE COMPANY, a corporation organized under the laws of the State of Wisconsin and having its principal office in Middleton, Wisconsin, in said State, as Surety, are held and firmly bound unto Dodge County as Owner, in the full and just sum of Ten Percent (10 %) of amount bid for the payment whereof said Principal binds its heirs, administrators, and executors and said Surety binds itself, its successors and assigns firmly by these presents

WHEREAS, said Principal has submitted to said Owner a bid or proposal for Dodge County Jail Caulking

NOW THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that if within Sixty days hereof and in accordance with said proposal a contract shall be awarded to said Principal and the said Principal shall enter into a contract for said work and shall furnish bond with surety as required for its faithful performance then this obligation shall be void, otherwise remain in full force and virtue.

Signed and Sealed this 29 day of July, 20 20

Witness: [Signature]

Principal:
Hometown Glass & Improvement, Inc.
By: [Signature] (SEAL)
Name Typed: Jeffrey Nowicki, President
Title

Witness: [Signature]

Surety:
West Bend Mutual Insurance Company
By: [Signature] (SEAL)
Name Typed: CONNIE J BORN, Attorney-In-Fact
Title

Agency Name: RICHARDS INSURANCE
Address: 123 NORTH SPRING STREET
BEAVER DAM, WI 53916
Phone Number: (920) 887-1615

MICHIGAN ONLY: This policy is exempt from the filing requirements of Section 2236 of the Insurance Code of 1956, 1956 PA 218 and MCL 500.2236.

POWER OF ATTORNEY

Know all men by these Presents, That West Bend Mutual Insurance Company, a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

CONNIE J BORN

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of:

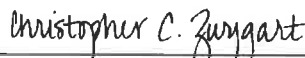
Ten Million Dollars (\$10,000,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Mutual Insurance Company at a meeting duly called and held on the 21st day of December, 1999.


Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Mutual Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating therefore and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.

In witness whereof, the West Bend Mutual Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 22nd day of September, 2017.

Attest


Christopher C. Zwygart
Secretary

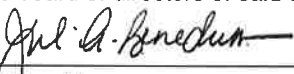



Kevin A. Steiner
Chief Executive Officer/President

State of Wisconsin
County of Washington

On the 22nd day of September, 2017, before me personally came Kevin A. Steiner, to me known being by duly sworn, did depose and say that he resides in the County of Washington, State of Wisconsin; that he is the President of West Bend Mutual Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.





Juli A. Benedum
Senior Corporate Attorney
Notary Public, Washington Co., WI
My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Mutual Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this 29th day of July, 2020.




Heather Dunn
Vice President – Chief Financial Officer

Notice: Any questions concerning this Power of Attorney may be directed to the Bond Manager at NSI, a division of West Bend Mutual Insurance Company.